Growth and Transportation Effic	ciency Center Agreement
Washington State Department of Transportation 310 Maple Park Avenue SE PO Box 47387 Olympia, WA 98504-7387	Contractor City of Redmond 15670 NE 85 th Street Redmond, WA 98073
Contact Person: Casey Kanzler (360) 705-7874	Federal ID #: 91-6001492 4 Contact Person: Erika Vandenbrande
Project Cost:	Scope of Project: Scope of Project as set forth in Exhibit I, Scope of Project and Budget.
State Funds \$ 187,500	
Contractor Funds \$ 573,000	
Total Project Cost \$ 760,500	
Agreement Number: GCA5631	
Term of Project: January 1, 2008 through June 30, 2009	Service Area: City of Redmond

This AGREEMENT is entered into by the Washington State Department of Transportation, hereinafter referred to as "WSDOT" and the Contractor identified above, hereinafter referred to as "CONTRACTOR", and/or individually referred to as the "PARTY" and collectively referred to as the "PARTIES."

WHEREAS, RCW 70.94.527 requires counties containing urban growth areas and cities and towns with "major employers," that are located within urban growth areas with a state highway segment exceeding the threshold of one hundred person hours of delay or jurisdictions that are located in contiguous urban growth areas, or are within an urban growth area with a population greater than seventy thousand people that adopted an ordinance before the year 2000 or jurisdictions that are located in contiguous urban growth areas, or contain a major employment installation in an affected county to develop ordinances, plans and programs for "major employers" to reduce Vehicle Miles Traveled (VMT) and drive alone commute trips, and thereby reduce vehicle-related air pollution, traffic congestion and energy use;

WHEREAS, RCW 70.94.528 (1) provides for counties, cities, or towns, as part of their commute trip reduction plan, to designate existing activity centers listed in their comprehensive plan or new activity centers as growth and transportation efficiency centers and establish a transportation demand management program in the designated area;

WHEREAS, RCW 70.94.537 establishes a Commute Trip Reduction Board empowered with rule-making authority to set forth the guidance criteria for growth and transportation efficiency centers;

WHEREAS, RCW 70.94.544 provides for distribution of funds for local CTR implementation efforts and disbursement based on criteria established by the Commute Trip Reduction Board under RCW 70.94.537 and for WSDOT activities authorized under RCW 70.94.541,

WHEREAS, the State of Washington in its Session Laws 2007, Chapter 518, Section 224 (7) provides multimodal account funding through its 2007-2009 biennial appropriations to WSDOT;

WHEREAS, WSDOT is directed to establish growth and transportation efficiency centers (GTEC) and report back to the legislature an evaluation of the GTEC concept and recommended future funding levels, and

WHEREAS, WSDOT hereby desires to engage and the CONTRACTOR so agrees to perform all tasks as hereinafter agreed upon by both PARTIES,

NOW, THEREFORE, in consideration of covenants, conditions, performances and promises herein contained and Exhibit I, Scope of Project and Budget, and Exhibit II, Progress Report, attached hereto and made a part of this AGREEMENT, the PARTIES agree to the terms and conditions following:

Section 1 Purpose of Agreement

The purpose of this AGREEMENT is for WSDOT to provide funding to the CONTRACTOR to be used solely for activities undertaken to fulfill the requirements of RCW 70.94.528.

Section 2 Scope of Work

The CONTRACTOR agrees to perform all designated tasks under this AGREEMENT as described in Exhibit I, Scope of Project and Budget.

Section 3 Time for Beginning and Completion

The work to be performed under this AGREEMENT shall commence on January 1, 2008, and terminate on June 30, 2009, unless terminated sooner as provided herein.

Section 4 Contractor's Share of Project Costs

The "Project Cost" of the Project shall not exceed the amounts detailed in the caption space header above titled "Project Cost". The CONTRACTOR agrees to expend eligible "State Funds," together with the "Contractor Funds" allocated for the Project, in an amount sufficient to complete the Project as detailed in Exhibit 1, "Scope of Project and Budget." The CONTRACTOR further agrees that there shall be no reduction in the amount specified as the "Contractor Funds" unless there is a concurrent proportional reduction in the "State Funds." If at any time the CONTRACTOR becomes aware that the cost which it expects to incur in the performance of this AGREEMENT, will differ from the amount indicated in the caption space titled "Project Cost" above, the CONTRACTOR shall notify WSDOT in writing within three (3) business days of making that determination.

Section 5 Reimbursement and Payment

WSDOT shall reimburse the CONTRACTOR for actual work performed covering eligible direct and related indirect Project expenditures not to exceed the maximum dollar amount stipulated in this AGREEMENT header captioned 'Project Cost' during this AGREEMENT period. Payment is subject to the submission to and approval by WSDOT of properly prepared invoices accompanied by progress reports as provided in Section 7 and financial summaries. The CONTRACTOR must submit an invoice using either state form A-19 or a format approved by WSDOT. The CONTRACTOR may submit invoices, not more than once per month, during the course of this AGREEMENT. The CONTRACTOR shall submit a final invoice to WSDOT no later than July 15, 2009. Any invoice received after July 15, 2009 will not be eligible for reimbursement. Within thirty (30) days after receiving and approving the invoice, WSDOT shall remit payment to the CONTRACTOR.

Section 6 Project Records

The CONTRACTOR agrees to establish and maintain for the Project either a separate set of accounts or accounts within the framework of an established accounting system, in order to sufficiently and properly reflect all eligible direct and related indirect Project costs claimed to have been incurred in the performance of this AGREEMENT. Such accounts are referred to herein collectively as the "Project Account". All costs claimed against the Project Account must be supported by properly executed payrolls, time records, invoices, contracts, and payment vouchers evidencing in sufficient detail the nature and propriety of the costs claimed.

Section 7 Progress Reports

The CONTRACTOR shall submit to WSDOT progress reports as described in Exhibit I, Scope of Project and Budget, so that WSDOT may adequately and accurately assess the progress made under the terms of this AGREEMENT. Progress reports shall be submitted to WSDOT quarterly within thirty (30) days from the end of each calendar quarter.

Section 8 Audits, Inspections, and Records Retention

WSDOT, the State Auditor, and any of their representatives, shall have full access to and the right to examine, during normal business hours and as often as they deem necessary, all of the CONTRACTOR's records with respect to all matters covered by this AGREEMENT. Such representatives shall be permitted to audit, examine and make excerpts or transcripts from such records, and to make audits of all contracts, invoices, materials, payrolls, and other matters covered by this AGREEMENT. In order to facilitate any audits and inspections, the CONTRACTOR shall retain all documents, papers, accounting records, and other materials pertaining to this AGREEMENT for six (6) years from the date of completion of the Project or the Project final payment date. However, in case of audit or litigation extending past that six (6) years period, then the CONTRACTOR must retain all records until the audit or litigation is completed. The

CONTRACTOR shall be responsible to assure that it, WSDOT, the State Auditor, and any of their representatives, retain comparable audit rights with respect to subcontractors to the CONTRACTOR within the scope of this AGREEMENT.

Section 9 Agreement Modifications

- A. Either PARTY may request changes to this AGREEMENT, including changes in the Scope of Project. Such changes that are mutually agreed upon shall be incorporated as written amendments to this AGREEMENT. No variation or alteration of the terms of this AGREEMENT shall be valid unless made in writing and signed by authorized representatives of the PARTIES hereto.
- B. If an increase in funding by the funding source augments the CONTRACTOR's allocation of funding under this AGREEMENT, the CONTRACTOR and WSDOT agree to enter into an amendment to this AGREEMENT, providing for an appropriate change in the Scope of Project and/or the Project Cost in order to reflect any such increase in funding.
- C. If a reduction of funding by the funding source reduces the CONTRACTOR's allocation of funding under this AGREEMENT, the CONTRACTOR and WSDOT agree to enter into an amendment to this AGREEMENT providing for an appropriate change in the Scope of Project and/or the Project Cost in order to reflect any such reduction of funding.

Section 10 Recapture Provision

In the event that the CONTRACTOR fails to expend State Funds in accordance with state law and/or the provisions of this AGREEMENT, WSDOT reserves the right to recapture State Funds in an amount equivalent to the extent of noncompliance. Such right of recapture shall exist for a period not to exceed three (3) years following termination or expiration of this AGREEMENT. The CONTRACTOR agrees to repay such State Funds under this recapture provision within thirty (30) days of demand.

Section 11 Disputes

- A. Disputes. Disputes, arising in the performance of this AGREEMENT, which are not resolved by agreement of the PARTIES, shall be decided in writing by the authorized representative of WSDOT Public Transportation Division. If the PARTIES cannot resolve a dispute by mutual agreement, the CONTRACTOR may submit a written detailed description of the dispute to the Public Transportation Division's Program Manager who will issue a written decision within ten calendar (10) days of receipt of the written description of the dispute. This decision shall be final and conclusive.
- B. Performance During Dispute. Unless otherwise directed by WSDOT, the CONTRACTOR shall continue performance under this AGREEMENT while matters in dispute are being resolved.

Section 12 Termination

WSDOT, at its sole discretion, may suspend or terminate this AGREEMENT in whole, or in part, for the reasons following:

- A. The CONTRACTOR materially breaches, or fails to perform any of the requirements of, this AGREEMENT, and after fourteen (14) days written notice, has failed to cure the condition(s) causing that breach. Conditions of breach may include, but are not limited to:
- Any action taken by the CONTRACTOR without WSDOT approval, which under the provisions of this AGREEMENT, required WSDOT approval;
- Failure to perform in the manner called for under this AGREEMENT; or
- Failure to comply with any provision of this AGREEMENT;
- B. The CONTRACTOR is prevented from proceeding with this AGREEMENT by reason of a temporary, preliminary, special, or permanent restraining order or injunction of a court of competent jurisdiction where the issuance of such order or injunction is primarily caused by the acts or omissions of persons or agencies other than the CONTRACTOR;
- C. The requisite state funding is reduced or becomes unavailable through failure of appropriation or otherwise;
- D. WSDOT determines that the continuation of the Project would not produce beneficial results commensurate with the further expenditure of funds;
- E. WSDOT, at its sole discretion, determines to accept a request made in writing by the CONTRACTOR to terminate this AGREEMENT in whole or in part; or
- F. WSDOT determines that suspension or termination is in the best interests of the state.

If this AGREEMENT is terminated under subsections B, C, D, E, and/or F of this Section, the CONTRACTOR may be reimbursed only for actual and eligible direct and related indirect expenses incurred prior to the date of termination, and then only to the extent of appropriated funds. If this AGREEMENT is terminated under subsection A of this Section, the WSDOT shall not be obligated to provide any additional reimbursement, and WSDOT shall retain all rights to seek recapture or damages from the CONTRACTOR.

Section 13 Forbearance by WSDOT Not a Waiver

Any forbearance by WSDOT in exercising any right or remedy hereunder, or otherwise afforded by applicable law, shall not be a waiver of or preclude the exercise of any such right or remedy.

Section 14 Waiver

In no event shall any WSDOT payment of grant funds to the CONTRACTOR constitute or be construed as a waiver by WSDOT of any CONTRACTOR breach, or default which shall in no way impair or prejudice any right or remedy available to WSDOT with respect to any breach or default. In no event shall acceptance of any WSDOT payment of grant funds by the CONTRACTOR constitute or be construed as a waiver by CONTRACTOR of any WSDOT breach, or default which shall in no way impair or prejudice any right or remedy available to CONTRACTOR with respect to any breach or default.

Section 15 Independent Contractor

The CONTRACTOR shall be deemed an independent CONTRACTOR for all purposes, and the employees of the CONTRACTOR or any of its subcontractors and the employees thereof, shall not in any manner be deemed to be employees of WSDOT.

Section 16 WSDOT Advice

The CONTRACTOR bears complete responsibility for the administration and success of the work as it is defined in this AGREEMENT and any amendments thereto. Although the CONTRACTOR is allowed to seek the advice of WSDOT, the offering of WSDOT advice shall not modify the CONTRACTOR's rights and obligations under this AGREEMENT, and WSDOT shall not be held liable for offering advice to the CONTRACTOR.

Section 17 Limitation of Liability and Indemnification

- A. No liability shall attach to WSDOT or the CONTRACTOR by reason of entering into this AGREEMENT, except as expressly provided herein. This AGREEMENT is not intended to benefit any third party. The CONTRACTOR shall indemnify and hold WSDOT, its agents, employees, and/or officers harmless from, and shall process and defend at its own expense, any and all claims, demands, suits, penalties, losses, damages (both to persons and property), or costs of whatsoever kind or nature (hereafter "claims") brought against WSDOT arising out of or incident to the execution, performance or failure to perform under this AGREEMENT; provided, however, that if such claims are caused by or result from the concurrent negligence of (a) the CONTRACTOR, its agents, employees, and/or officers and (b) WSDOT, its agents, employees, and/or officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the CONTRACTOR, its agents, employees, and/or officers; and provided further that nothing herein shall require the CONTRACTOR to hold harmless or defend WSDOT, its agents, employees, and/or officers from any claims arising from the sole negligence of WSDOT, its agents, employees, and/or officers.
- B. The CONTRACTOR specifically assumes potential liability for actions brought by the CONTRACTOR's employees and/or subcontractors and solely for the purposes of this indemnification and defense, the CONTRACTOR specifically waives any immunity under the State Industrial Insurance Law, Title 51 Revised Code of Washington.

Section 18 Hold Harmless

It is understood and agreed that this AGREEMENT is solely for the benefit of the PARTIES hereto and gives no right to any other party. No joint venture or partnership is formed as a result of this AGREEMENT. Each PARTY hereto agrees to be responsible and assumes liability for its own negligent acts or omissions, or those of its officers, agents or employees. Each agreement, contract or subcontract for services or activities to further the terms of this AGREEMENT shall include an indemnification and hold harmless clause providing that WSDOT and the State of Washington are not liable for

damages or claims for damages arising from any city, town, designee or subcontractor's performance or activities under the terms of those agreements, contracts or subcontracts.

Section 19 Governing Law, Venue, and Process

This AGREEMENT shall be construed and enforced in accordance with, and the validity and performance thereof shall be governed by the laws of the State of Washington. In the event that either PARTY deems it necessary to institute legal action or proceedings to enforce any right or obligation under this AGREEMENT, the PARTIES hereto agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Thurston County. The CONTRACTOR hereby accepts service of process by registered mail consistent with RCW 4.28.080(1) or (2) as applicable. Each PARTY shall bear its own legal costs and expenses, including attorney fees, in any such litigation.

Section 20 Compliance with Laws and Regulations

The CONTRACTOR agrees to abide by all applicable state and federal laws and regulations, including, but not limited to, those concerning employment, equal opportunity employment, nondiscrimination assurances, Project record keeping necessary to evidence AGREEMENT compliance, and retention of all such records. The CONTRACTOR will adhere to all of the nondiscrimination provisions in chapter 49.60 RCW. The CONTRACTOR will also comply with the Americans with Disabilities Act (ADA), Public Law 101-336, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment public accommodations, state and local government services and telecommunication.

Section 21 Section Headings

All section headings are inserted for convenience only and shall not affect any construction or interpretation of this AGREEMENT.

Section 22 Severability

If any covenant or provision of this AGREEMENT shall be adjudged void, such adjudication shall not affect the validity or obligation of performance of any other covenant or provision, or part thereof, that in itself is valid if such remainder conforms to the terms and requirements of applicable law and the intent of this AGREEMENT. No controversy concerning any covenant or provision shall delay the performance of any other covenant or provision except as herein allowed.

Section 23 Counterparts

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This AGREEMENT may be executed in several counterparts, each of which shall be deemed to be an original having identical legal effect. The CONTRACTOR does hereby ratify and adopt all statements, representations, warranties, covenants, and agreements and their supporting materials contained and/or mentioned herein, and does hereby accept State Funds and agrees to all of the terms and conditions thereof.

Section 24 Execution

This AGREEMENT is executed by the Director of the Public Transportation Division, State of Washington, Department of Transportation or the Director's designee, not as an individual incurring personal obligation and liability, but solely by, for, and on behalf of the State of Washington, Department of Transportation, in his/her capacity as Director of the Public Transportation Division.

IN WITNESS WHEREOF, the PARTIES hereto have executed this AGREEMENT the day and year last signed below.

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION By: Cathu Slind	CONTRACTOR By: C. Washire
Kathryn W. Taylor, Director, Public Transportation	Print Name John Marchione
Director, 1 Boile Transportance	Title: MAYOR
	Who certifies proper authority to execute this AGREEMENT on behalf of the CONTRACTOR
Date: 3/21/08	Date: 2 28 04
	1 .
Approved as to form only:	
By: Susan Cruise Assistant Attorney General	

Date: December 10, 2007

EXHIBIT I

Scope of Project and Budget City of Redmond – GCA5631

Implementation of Growth and Transportation Efficiency Center (GTEC) Plans and Program

WSDOT has approved a Growth and Transportation Efficiency Center (GTEC) program in compliance with RCW 70.94.528. Therefore, the CONTRACTOR agrees to implement a GTEC program based upon a locally adopted GTEC project plan and to comply with all provisions of the applicable jurisdiction ordinance, which is incorporated herein by reference and made a part of this AGREEMENT and this Scope of Project.

1. Deliverables or work to be performed by the CONTRACTOR:

- 1.1 Conduct a Parking Management Study
 - 1.1.1 Select consultant
 - 1.1.2 Convene stakeholder parking management committee
 - 1.1.3 Identify and evaluate options
 - 1.1.4 Identify policy and/or guideline changes to address options
 - 1.1.5 Develop consensus recommendations
 - 1.1.6 Incorporate strategy as part of Overlake Phase II implementation.
- 1.2 Perform an Analysis of Wayfinding Needs
 - 1.2.1 Review current wayfinding guidelines
 - 1.2.2 Identify locations and areas of needs for wayfinding in the Overlake area
 - 1.2.3 Evaluate the potential to incorporate wayfinding/gateway elements into public infrastructure (e.g., transit shelters and similar infrastructure).
 - 1.2.4 Identify signage information
- 1.3 Overlake Phase II Planning
 - 1.3.1 Update portions of Redmond's Comprehensive Plan and associated supporting documents (e.g. Transportation Master Plan and Development Guidelines) to incorporate transportation projects adopted in Overlake Phase I.
- 1.4 Perform Marketing
 - 1.4.1 Develop marketing materials for the new program
 - 1.4.2 Print and distribute a sufficient number of new marketing materials.
 - 1.4.3 Develop new transit and bicycling map highlighting the Overlake area
- 1.5 Conduct Enhanced Outreach
 - 1.5.1 Conduct enhanced outreach to Microsoft employees and other commuters located on the Microsoft campus within the GTEC area
 - 1.5.2 Conduct enhanced outreach to non-Microsoft campus GTEC area CTR-affected employers

- 1.6 Develop and Implement Enhanced Incentive Package
 - 1.6.1 Develop an enhanced incentive package
 - 1.6.2 Provide enhanced incentive package for employers and commuters within the GTEC area
- 1.7 Transit Improvements
 - 1.7.1 Implement Transit Now partnerships
 - 1.7.2 Print and distribute a sufficient number of transit and bicycling maps highlighting Overlake area
- 1.8 Install Wayfinding Signage
 - 1.8.1 Install wayfinding signage within the GTEC
- 1.9 GTEC Administration
 - 1.9.1 Develop and negotiate contracts with Microsoft
 - 1.9.2 Develop and negotiate Transit Now contracts
 - 1.9.3 Track and invoice program expenditures
 - 1.9.4 Acquire and distribute a sufficient number of program incentives
 - 1.9.5 Conduct 2008 and 2009 employer surveying
 - 1.9.6 Identify and implement specific indicators and tracking tools
 - 1.9.7 Prepare implementation partner meeting notes and identify issues for follow-up

2. Progress Report and Invoice

The CONTRACTOR agrees to submit to WSDOT quarterly progress reports, as specified by WSDOT in Section 7 of the AGREEMENT and in Exhibit II, Progress Report, along with all invoices in accordance with Section 5 of this AGREEMENT. The CONTRACTOR shall accurately and completely report local investments in its GTEC plan and programs as part of its progress reports. All invoices shall be complete and accurately reflect expenditures.

3. Funding Distribution and Reporting

The CONTRACTOR may distribute funds to its eligible contracting partner(s) who are implementing the GTEC plan and ordinances as authorized by RCW 70.94.544, by entering into agreements with other jurisdictions, local transit agencies, regional transportation planning organizations, or other eligible organizations. The CONTRACTOR shall submit to WSDOT within 30 days of execution of any agreement between the CONTRACTOR and its eligible contracting partner(s): (a) a list of dollar amounts to be disbursed by the CONTRACTOR to its eligible contracting partner(s), or (b) a fund dispersion methodology.

4. Implementation Plans

In addition to complying with Exhibit I, Scope of Project and Budget, Sections 1.1 through 1.2.1, above, the CONTRACTOR shall implement all CONTRACTOR provisions in this Scope of Project. Further, the CONTRACTOR shall incorporate Sections 1.1 through 1.3.9 of the Scope of Project and Budget and in all agreements with eligible contracting partner(s), as necessary, to coordinate the development, implementation, and administration of GTEC plan and compliance with applicable ordinances.

5. Appeals and Modifications

The CONTRACTOR shall maintain an employer appeals process consistent with RCW 70.94.534(6), applicable ordinances, and procedures contained in the Commute Trip Reduction Guidelines, which may be obtained from the WSDOT or found at http://www.wsdot.wa.gov/tdm/.

6. Coordination with Regional Transportation Planning Organization

The CONTRACTOR shall coordinate the development and implementation of its GTEC plan and programs with the applicable regional transportation planning organization (RTPO). The CONTRACTOR agrees to notify the RTPO of any substantial changes to its GTEC plan and programs that could impact the success of the regional CTR plan. The CONTRACTOR agrees to provide information about the progress of its GTEC plan and programs to the RTPO upon request.

7. Survey Coordination

The CONTRACTOR agrees to coordinate with WSDOT and its contracting partners for baseline and subsequent program assessment surveys.

8. Database Updates

The CONTRACTOR agrees to provide WSDOT and its contracting partners with updated lists of GTEC worksites, employee transportation coordinators, and jurisdiction contacts as requested. These updates shall be submitted in a format specified by WSDOT

Total Project Cost Budget

Tasks	State Funds 50%	Contractor's Funds 50%	Total
1.1 Parking Management Study	\$60,000	\$10,000*	\$70,000
1.2 Wayfinding	\$15,000	\$4,000*	\$19,000
1.3 Overlake Phase II		\$6,000*	\$6,000
1.4 Marketing	\$15,000	\$10,000*	\$25,000
1.5 Enhanced Outreach	\$60,000	\$30,000*	\$90,000
1.6 Enhanced Incentives	\$20,000	\$100,000**	\$120,000
1.7 Transit Improvements		\$398,000	\$398,000
1.8 Wayfinding (Installation)		\$5,000	\$5,000
1.9 Administration	\$17,500	\$10,000*	\$27,500
TOTAL	\$187,500	\$573,000	\$760,500

^{*} Staff Time
** Incentives

Exhibit II Progress Report City of Redmond -- GCA5631

Organization Submitting Report: City of Redmond	Year:	Quarter:
Reporting Jurisdiction: City of Redmond		
Contact In	formation	
Name:		
Phone: Fax:		
Email:		
Executive	Summary	

Prepare a brief narrative summary of activities during the period both for which reimbursement is requested or for which local and partner resources are being used:

Parking Management

Wayfinding

Overlake Phase II

Marketing/Enhanced Outreach

Enhanced Incentives

Transit Improvements

Administration

Benchmarks		
Marketing and Outreac	ħ	
	R-TRIP Materials Distributed	
	Transportation Fairs/Events Held	
	Employees covered by GTEC outreach	
	Ridematch Requests	
	Vanpooler Incentives Distributed	
Services		
	Commuter Club Participation in GTEC Area	
	Bicyclist Participation	
	Walker Participation	
	Vanpool Participation	
	Carpool Participation	
	Transit Ridership on Routes Serving the GTEC	
	Transit Passes Distributed within the GTEC	
	Non-SOV versus SOV mode share	
Administration		
	Contracts completed	

Expenditures This Period

Categories	State GTEC Funds Spent Since Last Report	Fiscal Year To Date State GTEC Funds Spent	Local Funds Spent on GTEC Activities Since Last report	Fiscal Year To Date Local Funds Spent on GTEC Activities	Other Funds Spent on GTEC Activities Since Last Report	Fiscal Year to Date Other Funds Spent on GTEC Activities
GTEC Activities:		.,,				
a.Parking Management						
b. Wayfinding						
c. Overlake Phase II						
d. Marketing						
e. Enhanced Outreach						
f. Enhanced Incentives						
g. Transit Improvement						
h. Wayfinding (Install)						
i. Administration						
Subtotal:	\$0.00	\$9.00	\$0.00	\$0.00	\$0.00	\$0.00
Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

State GTEC Funds Disbursed

If your jurisdiction disbursed any state GTEC funds reported above to other organizations or jurisdictions to implement the GTEC program list those disbursements below.

Jurisdiction/Organization	Disbursed Since Last Report	Total Disbursed Fiscal Year to Date
Total Disbursement:	\$0.00	\$0.00

Progress Report for Project	Delive	erables										ļi		į.							
Tasks	Start	End	Duration	Q1: 2008			Q2: 2008		<u></u>	Q3: 2008			Q4: 2008			Q1: 2009		<u> </u>	Q2: 2009	Ĺ	
				Jan	Feb	Mar	Apr	May	Jun	Jul	·Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
PLANNING														ļ <u>.</u>							
Parking Management Study						ļ															
Develop and initiate RFP	4/08	5/08	2 mos				x	X													
Consultant selection	6/08	6/08	1 mo						x					<u> </u>							
Initiate study	8/08	8/08	1 mo								X										
Committee process	9/08	6/09	10 mos									х	x	x	X	x	<u> </u>	<u> x</u>	X	x	X
Identify issues & opportunities	9/08	11/08	3 mos	<u> </u>								х	x	x							
Evaluate issues & opportunities	11/08	1/09	3 mos											x	X	X					
Identify & evaluate options	1/09	3/09	3 mos	ļ	ļ	ļ	ļ	ļ			<u> </u>					X	X	X			
Identify policy and/or guideline changes to address options	3/09	5/09	3 mos															<u></u>	x	x	
Develop consensus recommendations	6/09	6/09	1 mo												ļ						X
Incorporate strategy as part of draft Overlake Phase II implementation	6/09	6/09	1 mo			-															х
Wayfinding		····													1			<u> </u>			
Review current wayfinding guidelines	5/08	6/08	2 mos			<u> </u>		X	X												
Identify locations & areas of needs for wayfinding in Overlake area	6/08	7/08	2 mos						x	х											
Evaluate potential to incorporate wayfinding/gateway elements into public infrastructure (e.g., transit shelters)	8/08	11/08	4 mos								x	x	x	x							
Identify what information needs to be incorporated into wayfinding signage	12/08	2/09	3 mos												x	х	X				
Overlake Phase II		***************************************																			
Update Overlake Neighborhood Plan Comprehensive Plan policies related to amount and phasing of growth as needed	2/08	8/08	7 mos		x	x	х	x	x	X	x										
Redmond Transportation Master Plan - update Transportation Facilities Plan and Build-Out Plan to incorporate transportation projects adopted as part of the Overlake Neighborhood Plan Update Phase I	3/08	8/08	6 mos			x	x	x	X	X	x										
Redmond Community Development Guide updates to parking provisions would follow parking management study, impact fees, and more.	3/08	8/08	6 mos			x	x	x	x	x	X										

TO COLUMN COLUMN	1	1				1	Ĭ		1				•								
IMPLEMENTATION								<u> </u>													
Marketing		0 10 0		x	X	x													1	_	
Develop marketing materials	1/08	3/08	3 mos	X	Α	A	1,,	 	-						·						
Print marketing materials	4/08	4/08	l mo				X	<u> </u>	-	ļ <u>.</u>	1	<u> </u>	\	1,7	**	x	X	$\frac{1}{x}$	X	x	Х
Distribute marketing materials	4/08	6/09	15 mos				X	<u> </u>	X	<u> </u>	X	<u> </u>	X	<u> </u>	X	 ^	 ^				
Develop transit and bicycling map	7/00	11/08	5 mos							$ _{\mathbf{x}}$	x	x	l _x	l x	ľ						
highlighting Overlake area	7/08	11/08	5 mos			<u></u>	<u> </u>			† <i>-</i>	1				***************************************						
Enhanced Outreach							<u> </u>	 	 	 	 		 		<u> </u>	 	1				
Perform enhanced outreach to Microsoft employees and other commuters located on							İ					1	1					Í		ļ <u>.</u> ,	,,
Microsoft campus	4/08	6/09	15 mos			i	X	X	X	X	X	X	X	X	X	X	X	Х	X	X	X
Conduct enhanced outreach to non-														1							
Microsoft companies CTR affected	1						ļ ,,	١.,	X	X	x	$ \mathbf{x} $	x	$\mathbf{I}_{\mathbf{X}}$	x	l _x	x	х	x	x	X
employers in GTEC area	4/08	6/09	15 mos	<u> </u>	ļ		X	<u> </u>	 ^ -	 ^	+^-	1-2	1-2	1	1	 ``	 	1			
Enhanced Incentives					ļ		<u> </u>	<u> </u>		<u> </u>			 	 					 		
Develop enhanced incentive package	1/08	2/08	2 mos	X	Х		<u></u>	ļ		<u> </u>				<u> </u>		<u> </u>		<u> </u>			
Provide enhanced incentive package to							,,	١,,	12	$ _{\mathbf{x}}$	x	$ _{\mathbf{X}}$	X	$ _{\mathbf{x}}$	$ _{\mathbf{x}}$	$ _{\mathbf{x}}$	x	x	l _x	x	\mathbf{x}
GTEC employers	3/08	6/09	16 mos	<u> </u>	<u></u>	X	X	X	X	 ^	+^	1-2	 ^-	+^	1.7	+ 11	 ^	 			
Transit Improvements														<u> </u>			1	<u> </u>	X	x	x
Transit Now Partnerships	10/08	6/09	9 mos					<u> </u>					X	<u> </u>	<u> X</u>	X	X	<u> </u>	 ^	┼^	1^-
Print and distribute transit and bicycling			_										1		$ _{\mathbf{x}}$	$ _{\mathbf{x}}$	x	$ \mathbf{x} $	l _x	x	\mathbf{x}
map highlighting Overlake area	12/08	6/09	7 mos				-				-		-	- 	 -′°	 * 	 				
Wayfinding											-		 	-		 					 ,,
Install wayfinding signage	6/09	6/09	l mo							ļ			ļ			 			 		X
ADMINISTRATION						<u> </u>										ļ		<u> </u>			
Contracting							<u></u>				ļ		<u> </u>	 	ļ	ļ					
Develop draft contract proposal	1/08	2/08	1 mo	X	x		ļ			<u> </u>					ļ	ļ			ļ	<u> </u>	
Negotiate enhanced outreach contract with				1			1										ļ				
Microsoft	2/08	3/08	2 mos	<u> </u>	X	X	ļ	-	 	 						<u> </u>	_}	-			3,5
Contract tracking	4/08	6/09	15 mos	.		ľ	x	X	X	X	X	X	X	X	<u> </u>	<u> </u>	X	X	X	X	X
Contract for development of marketing														İ	İ	İ		ŀ			
materials	2/08	3/08	2 mos		<u>X</u>	<u> </u>	 				-				-		 	+		<u> </u>	1
Negotiate Transit Now contracts	1/08	5 mos	5 mos	X	X	x	X	X		 	- 	+	ļ		_	 	_	 		<u> </u>	
							<u> </u>					<u> </u>	1						 		
Accounting	· · · · · · · · · · · · · · · · · · ·										ļ	<u> </u>			 	 	_		 		·
Track program expenditures	1/08	6/09	18 mos	X	X	х	x	X	x	X	<u> x</u>	<u> </u>	<u>x</u>	<u> </u>	<u> </u>	x	X	<u> </u>	X	X	X
Prepare invoices for payment		6/09	6 mos				x			x			х			x		1	<u> x</u>		X
rrepare invoices for payment	++/UO	0/07	O HIMB	·			+									[1	, ·	1	1	1

Incentive Distribution								<u> </u>			ĺ										T
Acquire incentives	4/08	4/09	13 mos	-			X	X	х	х	x	х	х	х	X	х	x	х	X		
Program Tracking, Analysis and Evaluation								İ							ļ						
Surveying 2008	4/08	5/08	2 твоя				х	х													
Surveying 2009																	1		- 	1,,	+,,
Identify specific indicators and tracking tools	1/08	3/08	3 mos	x	х	x								1						\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
Quarterly and annual reporting	4/08	6/09	6 mos				X			X			T_{x}			T_{x}			T_{x}		\ x
Partner Project Management Meetings																1	 	1	1~	<u> </u>	1~
Prepare meeting notes	1/08	6/09	18 mos	x	x	х	х	x	х	x	X	х	x	$\downarrow_{\rm X}$	X	$1_{\mathbf{x}}$	\mathbf{x}	x	X	X	_x
Identify issues for follow up	1/08	6/09	18 mos	x	х	х	X	x	X	x	х	х	x	х	X	X	x	X	X	x	$\frac{1}{x}$
					1	1	1]	1				1				Ţ			